



Partners with Lived Expertise Committee (PWLEC) Meeting Minutes

Tuesday, July 9, 2024 | 5:30 PM to 6:30 PM

[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Present
Darrell Rogers	Yes
Dawn Basciano, Co-Chair	Yes
Julius Douglas	No
Keon Johnson	No
Korei Gipson	Yes
Kristy Smith	Yes
Marjorie Beazer, Co-Chair	Yes
Mercedes Lott	Yes
Onesimo Cendejas	Yes
Yvette Buckner	Yes

SSF Staff	SSF Title
Ayanna McGee	Program & Compliance Officer
Geoff Fralick	Youth Analyst
Jesse Archer	CoC Analyst
Marjorie Delgadillo	Family Collaborative Director
Michelle Charlton	CoC Coordinator

Rachel Bereza	Deputy CEO
Peter Bell	SSF Planning Director

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Announcements	Marjorie Beazer, PWLEC Co-Chair	5:00 PM (5 minutes)	Informational
<p>Marjorie started the meeting around 5:06 pm.</p> <p>Announcements: Jesse shared a reminder we are using the new meeting recording tool for PWLEC members. Also, regarding payment, PWLEC members need to have pre-approval before attending any events/trainings/etc. Rachel introduced Marjorie Delgadillo the new SSF Family Collaborative Director. Marjorie introduced herself.</p>			
II. Approval of the June 11 Meeting Minutes Supporting Material: <ul style="list-style-type: none"> • June 11, 2024 Meeting Minutes 	Dawn Basciano, PWLEC Co-Chair	5:05 PM (5 minutes)	Action
<p>Approval of the 6/11/2024 Meeting Minutes: 1st – Marjorie Beazer, 2nd - Kristy Smith</p> <p>Motioned Approved.</p>			
III. Latesha Memorial Plaque	Rachel Bereza, SSF Deputy CEO	5:10 PM (5 minutes)	Informational
<p>Rachel shared a revised plaque and welcomed feedback. Feedback was shared and the PWLEC members expressed appreciation for the effort/creation of this plaque. Rachel will have the plaque printed and placed within the SSF office.</p>			

IV. 2024 NOFO Review & Collaborative Application	Michele Watts, SSF Chief Planning Officer	5:15 PM (10 minutes)	Informational
<p>Jesse shared on behalf of Michele:</p> <ul style="list-style-type: none"> • Awaiting the release of the 2024 Notice of Funding Opportunity for HUD Continuum of Care Program new and renewal Permanent Housing project funding, expected any time now but HUD has not provided a release date. • SSF predicts the NOFO will be released by the end of July but that is just an estimate • For PWLEC engagement, we will need: <ul style="list-style-type: none"> • Volunteers to serve on the project review panel (stipends provided) • Input on the Collaborative Application narrative, collected at your PWLEC meetings and/or special sessions • Schedule for the review panel participation and application narrative input is TBD once the NOFO is released 			
V. RCHAP Implementation	Ayanna McGee, SSF Program Director, Systems of Care Integration	5:25 PM (20 minutes)	Discussion
<p>Ayanna shared a presentation about the RCHAP, RCHAP connection: CAS, Prevention & Diversion, Outreach & Engagement, and System Capacity Building & Training. Question was asked. Please see the meeting recording for information.</p>			
VI. VI-SPDAT Replacement	Peter Bell, SSF Planning Director	5:45 PM (10 minutes)	Discussion
<p>Peter shared details about the discussions this week, presentations at the CASC and REQC July meetings for review and vote, CoC Board approval at the Aug 2024 meeting, the timeline for implementation, and thanked the PWLEC efforts/support. Question was asked. Please see the meeting recording for information.</p>			

VII. HPS Training Updates & Next Steps	Kathreen Daria, SSF Capacity Building & Training Manager	5:55 PM (10 minutes)	Discussion
Nica shared we will launch the trainings in Aug. and Nov. 2024, additional information will be shared via email, training practice is to come for PWLEC (TBD: Aug 27). The SSF Team is working on responsibilities worksheet, she will share the worksheet and your feedback is welcomed. Questions were asked. Please see the meeting recording for information.			
VIII. Hoarding Training	Kathreen Daria	6:05 PM (10 minutes)	Discussion
Nica shared the SSF Team is preparing for this training, a draft outline for the training was shared about the training: moderators, objectives, audience, and agenda. Thank you O for bringing this to our attention. Questions was asked.			
IX. CoC Committee Updates: At the most recent Committee meeting: <ul style="list-style-type: none"> • What was discussed? • What did you find interesting? • What would you like to learn more about? 	Marjorie Beazer Coordinated Access System Committee: Korei Gipson & Kristy Smith HMIS & Data Committee: Kristy Smith & Yvette Buckner Racial Equity Committee:	6:15 PM (15 minutes)	Discussion

	<p>Dawn Basciano, Marjorie Beazer, & Yvette Buckner</p> <p>Point-In-Time Count: Kristy Smith & Yvette Buckner</p> <p>Project Review Committee: Dawn Basciano, Kristy Smith & Marjorie Beazer</p> <p>System Performance Committee: Dawn Basciano</p>		
This agenda item was not discussed.			
<p>X. Meeting Adjourned at 6:35pm.</p> <p>The next PWLEC meeting is Tuesday, Aug. 13, 2024 at 5:30 PM.</p> <p>2024 PWLEC Meetings: Sep 10 Oct 8 Nov 12 Dec 10</p>			

Meeting Chat

17:01:03 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/07/PWLEC-June-2024-Agenda-.pdf>

17:04:57 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Today's agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/07/PWLEC-June-2024-Agenda-.pdf>

17:07:14 From Jesse SSF, CoC Analyst to Everyone:
<https://forms.office.com/r/8knA2WVaEF>

17:16:50 From Kristy Smith to Everyone:
Sorry, I was unable to log in with my cellphone.


17:18:53 From Marjorie to Everyone:
Replying to "Sorry, I was unable ..."
Just glad ur here!


17:19:11 From Kristy Smith to Everyone:
Reacted to "Just glad ur here!" with 

17:20:17 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Reacted to "Just glad ur here!" with 

17:29:22 From Jesse SSF, CoC Analyst to Everyone:
I have to head out early, thanks all! Reminder to please use this tool to record your hours after each meeting: <https://forms.office.com/r/8knA2WVaEF>

If you need help using it, please email me. Jarcher@sacstepsforward.org

17:29:35 From Geoffrey Fralick, he/him, Program Analyst - Youth to Everyone:
Reacted to "I have to head out..." with 

17:29:40 From Kristy Smith to Everyone:
Reacted to "I have to head out e..." with 

17:34:37 From Peter Bell (he/him) to Everyone:

My belief is CAS is the framework for how we can better coordinate activities across multiple system partners. This also an envisioned activity within the Social Health Information Exchange (SHIE).

17:37:45 From Ayanna McGee (she/hers) - SSF to Everyone:

<https://sacramentostepsforward.org/sacramento-local-homeless-action-plan/>

17:38:09 From Marjorie to Everyone:

Replying to "https://sacramentost..."

Great!

□

17:40:00 From darrell's iPhone to Everyone:

Facts Dawn 🙌

17:40:55 From darrell's iPhone to Everyone:

🙌🙌🙌🙌

17:45:31 From Dawn Basciano (She/Her) to Everyone:

brb

17:48:21 From Marjorie to Everyone:

Replying to "brb"

Kk

17:49:46 From Geoffrey Fralick, he/him, Program Analyst - Youth to Everyone:

The Grants Inventory Worksheet (GIW) was released last week which allows existing projects to apply for a renewal of funding. In the past the release of the GIW means the Notice of Funding Opportunity (NOFO) should be released fairly soon!

17:50:07 From Mercedes Lott to Everyone:

I second

17:50:09 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:

Approval of the 6/11/2024 Meeting Minutes:

17:50:21 From Kristy Smith to Everyone:


approve

17:50:22 From Mercedes Lott to Everyone:

Approve

17:50:27 From Dawn Basciano (She/Her) to Everyone:
yes

17:50:28 From Korei gipson to Everyone:
I approve

17:50:29 From darrell's iPhone to Everyone:


17:51:21 From onesimo "O" cendejas to Everyone:
Approval


17:59:42 From Dawn Basciano (She/Her) to Everyone:
peter rocks!!!!

18:00:17 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
This presentation: <https://sacramentostepsforward.org/wp-content/uploads/2024/07/HCT-Community-Input.pdf>


18:01:03 From Kristy Smith to Everyone:
Reacted to "peter rocks!!!!" with 


18:02:17 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Reminder: today's PWLEC meeting ends at 6:30pm.

18:16:43 From Dawn Basciano (She/Her) to Everyone:
can you email or provide the link to the spreadsheet

18:16:58 From Kristy Smith to Everyone:
Reacted to "can you email or pro..." with 

18:24:45 From Kristy Smith to Everyone:
Friends and family of the hoarders as audience as well

18:24:57 From Rachel Bereza - SSF to Everyone:
Reacted to "Friends and family o..." with 

18:24:59 From Marjorie Delgadillo - SSF (s/her) to Everyone:
Reacted to "Friends and family o..." with 

18:26:18 From Marjorie to Everyone:

Reacted to Friends and family o... with "👍"