



Partners with Lived Expertise Committee (PWLEC) Meeting Minutes

Tuesday, May 14, 2024 | 5:30 PM to 6:30 PM

[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Present
Darrell Rogers	Yes
Dawn Basciano, Co-Chair	Yes
Julius Douglas	No
Keon Johnson	No
Korei Gipson	No
Kristy Smith	Yes
Marjorie Beazer, Co-Chair	Yes
Mercedes Lott	No
Onesimo Cendejas	Yes
Yvette Buckner	Yes

SSF Staff	SSF Title
Ayanna McGee	Program & Compliance Officer
Jesse Archer	CoC Analyst
Rachel Bereza	Deputy CEO
Geoff Fralick	Youth Analyst

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introduction: <ul style="list-style-type: none"> Ayanna McGee, SSF Program Director - Systems of Care Integration Announcements: <ul style="list-style-type: none"> 2024 CoC Annual Meeting 2024 Notice of Funding Opportunity (NOFO) CoC Program Competition 	Marjorie Beazer, PWLEC Co-Chair	5:30 PM (5 minutes)	Informational
<p>Marjorie started the meeting around 5:41pm.</p> <p>Introductions: Ayanna McGee and Geoff Fralick introduced themselves.</p> <p>Announcements:</p> <ul style="list-style-type: none"> Rachel shared an update that the 2024 CoC Annual Meeting will be pushed back to the Fall because of all the high priority projects at SSF. SSF wants to be able to deliver a high-quality annual meeting. Rachel shared also that the HUD CoC NOFO will be moving every two years (currently annually). 			
II. Approval of April 9 Meeting Minutes Supporting Material: <ul style="list-style-type: none"> April 9 Meeting Minutes 	Dawn Basciano, PWLEC Co-Chair	5:35 PM (5 minutes)	Action
Approval of April 9 Meeting Minutes: 1 st - Kristy Smith, 2 nd Yevette Buckner.			

Motioned Approved.			
III. Review & Edit the 2024 PWLEC Work Plan Supporting Material: <ul style="list-style-type: none"> • Draft 2024 Work Plan 	Ayanna McGee, SSF Program Director, Systems of Care Integration	5:40 PM (20 minutes)	Discussion
<p>Rachel shared the background of the work plans and why we do them. Ayanna reviewed the draft 2024 PWLEC Workplan and adjusted as feedback came in. The review was not completed and will be finished and voted on during the next meeting.</p> <p>Action Item:</p> <ul style="list-style-type: none"> • This agenda item will be placed on the June PWLEC meeting agenda for additional review and action. 			
IV. 2024 PWLEC Survey Follow Up & Next Steps Supporting Material: <ul style="list-style-type: none"> • 2024 PWLEC Survey 	Rachel Bereza, SSF Deputy CEO	6:00 PM (10 minutes)	Discussion
<p>Jesse shared a link to the survey in the chat. Rachel shared her screen to review the survey and asked for everyone to complete the survey. Additional discussion on: PLE Coordinator Job Description and Latesha memorial efforts.</p> <p>Action Item:</p> <ul style="list-style-type: none"> • SSF Staff will resend the survey to the PWLEC, especially for those unable to attend. 			

<p>V. Kick off the New Structure for the CoC Committee Updates:</p> <ul style="list-style-type: none"> ● Coordinated Access System Committee: <ul style="list-style-type: none"> ○ Korei Gipson ○ Kristy Smith ● HMIS & Data Committee: <ul style="list-style-type: none"> ○ Kristy Smith ○ Yvette Buckner ● Racial Equity Committee: <ul style="list-style-type: none"> ○ Dawn Basciano ○ Marjorie Beazer ○ Yvette Buckner ● Point-In-Time Count: <ul style="list-style-type: none"> ○ Kristy Smith ○ Yvette Buckner ● Project Review Committee: <ul style="list-style-type: none"> ○ Dawn Basciano ○ Kristy Smith ○ Marjorie Beazer ● System Performance Committee: <ul style="list-style-type: none"> ○ Dawn Basciano 	<p>PWLEC Chairs & PWLEC Members</p>	<p>6:10 PM (20 minutes)</p>	<p>Discussion</p>
<p>This agenda item will be discussed at next week's meeting on 5/21/24.</p>			

VI. Meeting Adjourned at 6:34 pm

The next PWLEC meeting is Tuesday, Jun 11, 2024 at 5:30 PM.


2024 PWLEC Meetings:

Jul 9 | Aug 13 | Sep 10 | Oct 8 | Nov 12 | Dec 10


Meeting Chat:

17:35:15 From Kristy Smith to Everyone:
So cute


17:36:00 From darrell's iPhone to Everyone:
Good evening

17:39:00 From Marjorie Beazer to Everyone:



17:40:38 From Jesse SSF, CoC Analyst to Everyone:
<https://sacramentostepsforward.org/wp-content/uploads/2024/05/5.19.24-PWLEC-Agenda-Finalpdf.pdf>

17:42:29 From darrell's iPhone to Everyone:


17:48:01 From Dawn Basciano (She/Her) to Everyone:
Welcome Ayanna and Geoffrey

17:48:09 From Ayanna McGee (she/hers) - SSF to Everyone:
Reacted to "Welcome Ayanna and G..." with 

17:48:17 From Kristy Smith to Everyone:
Reacted to Welcome Ayanna and G... with "

17:48:43 From Geoffrey Fralick, he/him, Program Analyst - Youth to Everyone:
Reacted to "Welcome Ayanna and..." with 

17:49:26 From Yvette Buckner to Everyone:
Reacted to Welcome Ayanna and G... with "❤️"

17:50:03 From Geoffrey Fralick, he/him, Program Analyst - Youth to Everyone:
Removed a ❤️ from "Welcome Ayanna and..."

17:50:04 From Geoffrey Fralick, he/him, Program Analyst - Youth to Everyone:
Reacted to "Welcome Ayanna and..." with ❤️

17:51:55 From darrell's iPhone to Everyone:
👍

17:52:05 From Jesse SSF, CoC Analyst to Everyone:
Motion to approve April 9th minutes:

17:52:27 From Dawn Basciano (She/Her) to Everyone:
yes

17:52:36 From Kristy Smith to Everyone:
Yes

17:52:42 From Marjorie Beazer to Everyone:
Yes

17:52:44 From darrell's iPhone to Everyone:
Yes

17:52:47 From Yvette Buckner to Everyone:
Approve

17:52:49 From Onesimo "O" Cendejas to Everyone:
yes

17:52:55 From Mercedes Lott to Everyone:
Yes

18:14:57 From Rachel Bereza - SSF to Everyone:
Link to the Governance Charter for reference to Appendix B: CoC Membership
Recruitment Policy & Procedure on Page 36: <https://sacramentostepsforward.org/wp->

<content/uploads/2023/09/2023-Sacramento-City-County-Continuum-of-Care-Governance-Charter.pdf>

18:15:14 From Marjorie Beazer to Everyone:
Reacted to Link to the Governan... with "👍"

18:17:01 From darrell's iPhone to Everyone:
My apologies my device went dead

18:17:18 From Marjorie Beazer to Everyone:
Replying to "My apologies my devi..."



18:21:55 From darrell's iPhone to Everyone:



18:21:59 From Korei gipson to Everyone:



18:22:01 From Marjorie Beazer to Everyone:



18:22:51 From Jesse SSF, CoC Analyst to Everyone:
<https://www.surveymonkey.com/r/2024PWLECSURVEY>