



Partners with Lived Expertise Committee (PWLEC) Meeting Minutes

Tuesday, April 9, 2024 | 5:30 PM to 6:30 PM

[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Present
Darrell Rogers	Yes
Dawn Basciano, Co-Chair	No
Julius Douglas	No
Keon Johnson	No
Korei Gipson	Yes
Kristy Smith	Yes
Marjorie Beazer, Co-Chair	Yes
Mercedes Lott	Yes
Onesimo Cendejas	No
Yvette Buckner	No

SSF Staff	SSF Title
Ayanna McGee	Program & Compliance Officer
Michelle Charlton	CoC Coordinator
Rachel Bereza	Deputy CEO

Agenda Item	Presenter(s):	Time	Item Type
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I. Welcome & SSF Staff Updates	Dawn Basciano, PWLEC Co-Chair	5:30 PM (5 minutes)	Informational
<p>Rachel shared details about the recruitment for the SSF staff positions (PWLEC and REQ specialists) and can involve the PWLEC with the process. In the time being, she and Ayanna McGee, SSF Program Director, Systems of Care Integration, will assist with the PWLEC work. Details about SSF undergoing a reorganization were shared with Ayanna is leading the new “System Building” Team. Questions/Comments:</p> <ul style="list-style-type: none"> • PWLEC Chairs mentioned they would like to meet with PWLEC members to discuss attendance, membership, and honoring Latesha. • Mercedes asked will the PWLEC be able to apply to the SSF positions? Yes, the positions will be placed on the SSF webpage. • Darrell mentioned PWLEC members low attendance at today’s meeting • Rachel asked do we want/we can have ad hoc meetings to check in with the PWLEC members given the recent change with SSF staff? • What is the status on Latesha’s honoring? Rachel shared that there is discussion/planning to hold an outreach event in honor Latesha and/or to honor her in a more Memorial style such as a photo of her within the SSF office lobby. <p>Action Item:</p> <ol style="list-style-type: none"> 1. SSF Staff will prepare for the next steps on the PWLEC meeting logistics/membership and community approach to honor of Latesha. 			
II. CoC Resources & Education: A. What would you like to learn more about the Sacramento CoC? B. What would be helpful to support you as a Sacramento CoC Committee member?	Rachel Bereza, SSF CoC Deputy CEO	5:35 PM (15 minutes)	Discussion

<p>Supporting Materials:</p> <ul style="list-style-type: none"> • CoC Overview Webpage • CoC Board Webpage • CoC Meetings Webpage • 2024 CoC Calendar of Actions • CoC List of Acronyms 			
<p>Rachel asked the agenda questions: (1) What would you like to learn more about the Sacramento CoC? (2) What would be helpful to support you as a Sacramento CoC Committee member? She suggested that the 2023 Governance Charter would be a great place to start for additional information. Questions/Comments:</p> <ul style="list-style-type: none"> • Can PWLEC members attend Provider Trainings? Other Trainings? Yes, see the SSF Trainings webpage here. • A data collection discussion at a future PWLEC meeting would be helpful <p>Please see the recording for more details.</p> <p>Action Item:</p> <ol style="list-style-type: none"> 1. SSF staff will provide the 2023 Governance Charter to the PWLEC members for additional review and reference. 			
<p>III. CoC Membership Update</p> <ul style="list-style-type: none"> • CoC Board • HMIS & Data Committee (HDC) • CoC PWLEC Recruitment Efforts 	Rachel Bereza	5:50 PM (10 minutes)	Informational

- **CoC Board:** Rachel shared details about CoC Membership recruitment process, the review and rank of CoC Board applicants, details about specific seats on the CoC Board, the efforts from the CoC Governance Committee and CoC Executive Committee, and the recently appointed new CoC Board members to the CoC Board.
- **HDC:** there were two PWLEC members recommended to be appointed to the HDC. The CoC Board will vote tomorrow at the April CoC Board meeting.
- **CoC PWLEC:** recruitment is closed, but more discussion will be had at upcoming PWLEC meetings.

IV. 2024 PWLEC Survey Follow Up & Next Steps

Rachel Bereza

6:00 PM
(10 minutes)

Discussion

Supporting Material:

- [2024 PWLEC Survey](#)

Time did not allow for this agenda item. This will be placed on the next PWLEC meeting agenda.

V. CoC Committees Updates:

- **Coordinated Access System Committee**
 - Korei Gipson,
 - Kristy Smith
- **HMIS & Data Committee:**
 - Dawn Basciano
- **Racial Equity Committee:**
 - Dawn Basciano,
 - Marjorie Beazer,
 - Yvette Buckner
- **Point-In-Time Count:**
 - Kristy Smith,
 - Yvette Buckner
- **Project Review Committee:**
 - Dawn Basciano,

Dawn Basciano &
PWLEC
Members

6:10 PM
(20 minutes)

Discussion

<ul style="list-style-type: none">○ Kristy Smith,○ Marjorie Beazer● System Performance Committee:○ Dawn Basciano			
Time did not allow for this agenda item. This will be placed on the next PWLEC meeting agenda.			
<p>VI. Meeting Adjourned</p> <p>The next PWLEC meeting is Tuesday, May 14, 2024 at 5:30 PM.</p> <p>2024 PWLEC Meetings: Jun 11 Jul 9 Aug 13 Sep 10 Oct 8 Nov 12 Dec 10</p>			

PWLEC Meeting Chat:

17:56:55 From Kristy Smith to Everyone:
Speaking about Latesha, what is going on with that?

18:09:30 From Kristy Smith to Everyone:
Hi Korei!

18:10:49 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Today’s agenda: <https://sacramentostepsforward.org/wp-content/uploads/2024/04/April-2024-PWLEC-Meeting-Agenda-.pdf>

18:11:57 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
2023 Governance Charter: <https://sacramentostepsforward.org/wp-content/uploads/2023/09/2023-Sacramento-City-County-Continuum-of-Care-Governance-Charter.pdf>

18:17:27 From Michelle Charlton (She/Her) CoC Coordinator, SSF to Everyone:
Here is the CoC Trainings webpage for more details:
<https://sacramentostepsforward.org/training-opportunities/>