

Sacramento Continuum of Care
CAS Assessor Training & Certification by CAS Assessor Status

CAS Assessor

- Direct service provider or staff that administers assessments at various access points in homeless response system
- Approved HMIS Users via completion of HMIS training and certification

Requirements	Existing	New
Assessor Criteria	<p>Before 10/1/2024, Have CAS assessment/HMIS access</p> <p>*Prioritizing CAS assessors who accessed HMIS within last 90-day period</p>	<p>On or after 10/1/2024, gained HMIS access and noted interest in becoming CAS assessor</p> <p>*Prioritizing CAS assessor/user requests by receipt date</p>
CAS (Re)Certification Training	<p>Attend live/view online 3-part training series in September 2024:</p> <ol style="list-style-type: none"> 1. Client Eligibility by Housing Project Type Document Readiness 2. CAS Assessment Overview & Implementation 3. HMIS Coordinated Entry Data Elements <p>*Annual training and certification</p>	<p>Attend multi-format comprehensive training to be available in early 2025 (~end of January slate)</p> <ul style="list-style-type: none"> • CAS 101 • Housing Problem Solving <ul style="list-style-type: none"> ○ Conversational/Motivational Interviewing ○ Trauma Informed Care • CAS Assessor Process & Procedures and Tools for Implementation <ul style="list-style-type: none"> ○ Problem Solving Access Point Essentials ○ See left-hand list <p>*Annual training and certification</p>
CAS Assessor Onboarding Steps	<p>ASAP or by 12/31/2024, Assessors <u>must complete these steps</u>:</p> <ol style="list-style-type: none"> 1. Submit completed CAS Assessor Form 2. Submit signed CAS Assessor Agreement 3. Pass CAS Assessor Quiz with 100% score <p>*Only accepting CAS assessor/user requests for access point staff</p>	<p>Complete similar steps as in left-hand list within 90-day period from release of New CAS Assessor Training</p>
CAS Assessor Access Limitations	<ul style="list-style-type: none"> • Between 10/1/2024-10/21/2024, no access to CAS Agency/HMIS <p>On 10/22/2024:</p> <ul style="list-style-type: none"> • Assessors begin to gain access to CAS Agency and CAS Assessments 	<ul style="list-style-type: none"> • Between 10/1/2024-1/21/2025, no new CAS Assessors are onboarded <ul style="list-style-type: none"> ○ Access point staff exempted (i.e., 211, VSPs)

	<ul style="list-style-type: none"> CAS-related assessments are unavailable under home agencies 	
CAS Agency Access	<ul style="list-style-type: none"> New CAS Agency and CAS assessment access (i.e., HCT, ISP, Crisis Tool) 	Same access upon completion of new training and outlined onboarding steps
Resources	<ul style="list-style-type: none"> CAS Assessor Recertification Training Materials CAS Office Hours HMIS Office Hours Case Conferencing Calls Frontline Learning Collaborative (FLC) CAS Assessor Best Practice Guide – TBD CAS Assessor FAQ – TBD CAS Resource List – TBD 	<ul style="list-style-type: none"> Refer to left-hand list
Interim Next Steps	<ul style="list-style-type: none"> Utilize resources listed above 	<ul style="list-style-type: none"> Complete HMIS training and certification Attend CAS Provider Forum Attend Housing Problem Solving (HPS)/Problem Solving Access Point (PSAP) Quarterly Training – next scheduled 11/12/2024-11/14-2024

**Details are subject to change*