



SACRAMENTO
STEPS FORWARD

PIT Count (PITC) Committee Meeting Minutes

Thursday, Aug. 21, 2025 | 9:00 AM – 10:30 AM

Attendance:

Member	Area of Representation/Organization	Present
Ariyana Constancio	Mental Health, HOPE Cooperative	Yes
Arturo Baiocchi	Sacramento State, Statistics, Education	Yes
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Cynthia Hunt, Co-Chair	Shelter/Housing Cottage Housing	Yes
Kristy Smith, Co-Chair	Case Manager, Sac S.O.U.P. Inc, & Stewart, Sacramento Homeless Union, CoC PWLEC	Yes
Michelle Schumann	Behavioral Health, Sacramento County	Yes
Noni Plasichuk	Managed Care Plans	Yes
Richard Barton	LGBT, LGBT Community Center	Yes
Skaila Costa	Youth Action Board	Yes
Stefan Heisler	Reinvestment Analyst, City of Rancho Cordova	Yes
Tahra Thomas	Mental Health, HOPE Cooperative	No
Yvette Buckner	Partners with Lived Expertise, CoC PWLEC	Yes
Zachary Basler, Co-Chair	LGBTQ Advocate, Realtor	Yes

SSF Staff	SSF Title
Aziz Bilotta-Connors	Analytics Manager
Geoff Fralick	Program Analyst – Youth
Jodi Weiner	Learning & Development Specialist
Jesse Archer	CoC Program Manager
Kathreen Daria	Capacity Building & Training Manager
Michelle Charlton	Senior Program Analyst, CoC Governance
Tamara Guinn	Project Manager

Guests

Dulce Santisteban, Haimanot Ashenafi, Jennifer Jones, and Tiffany Walsh.

Agenda Item	Presenter(s):	Time	Item Type
I. Welcome & Introductions Welcome Skaila Costa, New CoC PITC member! Resource: <ul style="list-style-type: none"> CoC PITC Roster 	Cynthia Hunt, PITC Co-Chair	9:00 AM (10 minutes)	Informational
Cynthia welcomed everyone and started the meeting around 9:03 AM. New CoC PITC member Skaila introduced herself.			
II. Announcements (Upcoming Events & Recent Actions)	Cynthia Hunt, PITC Co-Chair, PITC Co-Chairs, PITC Members, SSF Staff, & Guests	9:10 AM (10 minutes)	Informational
Announcement: <ul style="list-style-type: none"> Dulce shared information about an upcoming VOA event: Sacramento Veteran Stand Down: VOA Veteran Service Center, 10618 Schirra Ave, Mather, CA 95655. On Tu 9/30/25- Th 10/2/25. T-W 0900-1400, Th 0900-1200. 			
III. Approval of the 4/17/25 & 7/17/25 Meeting Minutes <i>Reminder: the May & June 2025 CoC PITC meetings were skipped.</i> Supporting Materials: <ul style="list-style-type: none"> 4/17/25 Meeting Minutes 7/17/25 Meeting Minutes 	Kristy Smith, PITC Co-Chair	9:20 AM (5 minutes)	Action

Motioned for Approval of 4/17/24 & 7/17/25 meeting minutes:

1st- Cynthia Hunt, 2nd- Yvette Buckner.

Motion Approved.

**IV. Point-In-Time Count
Survey Question Reduction**

Aziz Bilotta-
Connors,
SSF Data &
Analytics Manager

9:25 AM
(15 minutes)

Discussion

Aziz shared a [presentation](#), discussing what we are talking about, why we conduct the survey, HUD Required Information, survey development considerations, and 2026 Survey Updates.

**V. 2026 PIT Count Planning
Updates:**

- Primary Venue Update

***2026 PIT Count Tentative
Dates: Monday, 1/26 &
Tuesday, 1/27***

Kathreen Daria,
SSF Capacity
Building & Training
Manager

9:40 AM
(5 minutes)

Informational

Tamara shared that SSF has selected a venue for the PIT hub. Further details will be shared regarding the contract for the PIT Count venue which is under legal review in the coming weeks.

**VI. CoC PITC Membership
Target Recruitment Update**

Cynthia Hunt,
PITC Co-Chair

9:45 AM
(5 minutes)

Informational

Supporting Material:

- [CoC PITC Roster](#)

Cynthia shared:

- Last week at the Aug. 13 CoC Board meeting, the CoC Board approved the appointment of Skaila Costa. We welcome Skaila to the CoC PITC and look forward to our future collaboration as we prepare for the 2026 PIT Count.
- As for the remaining ad hoc recruitment efforts, we are pausing all ad hoc recruitment at this time.
- We are pleased to have appointed 5 new members to the CoC PITC.
- The [CoC PITC Roster](#) and targeted recruitment details will be placed in the chat.
- Thank you again CoC PITC members for your input.

Discussions:

- Skaila encouraged the committee to consider Jasmyn Hunter from the Black Youth Council councilblackyouth@gmail.com for the committee.
- CoC PITC Membership Target Recruitment Update:
 - Recently appointed new members from:
 - LGBT Community Center
 - Advocate (YAB)
 - Mental Health, HOPE Cooperative
 - Sacramento State, Education with a statistical focus
 - Not interested at this time / No Response from:
 - Sacramento City, Police Dept
 - SHRA
 - Sacramento Sheriffs HOT Dept.
 - Behavioral Health/Sacramento County

VII. Conclusion: Questions & Comments

Open to All

9:50 AM
(10 minutes)

Informational

Discussions:

- A question was had regarding the PIT survey and Federal Compliance vs. Local processes/priorities. Aziz: the legal compliance/risk assessment is not his area of expertise; however, he plans to bring a response to the next PITC meeting in September.
- Is there a possibility to work with law enforcement or the medical field to investigate their data collection processes? Aziz: Individuals who are in institutions are not counted as “unsheltered” during PIT efforts.
- Conversations were had around the impact of enforcement activities and the results of the PIT count.

VIII. Meeting Adjourned at 9:44am

The next PIT Count Committee Meeting is Thursday, Sept. 18, at 9:00 AM.

2025 CoC PITC Meetings: Feb 20 | Apr 17 | Jun 19 | Jul 17 | Aug 21 | Sept 18 | Oct 16 | Nov 20 | Dec 18

PITC Meeting Chat

09:02:58 From Michell Charlton, SSF to Everyone:
Welcome! Here is today's agenda: 08.2025 PITC Agenda.pdf

09:03:32 From Yvette Buckner to Everyone:
Welcome 😊

09:03:34 From Kristy Smith to Everyone:
Welcome Skaila!

09:03:41 From Jodi Weiner SSF, Learning & Development to Everyone:
Skaila!!!! So happy to see you here!

09:03:45 From Michell Charlton, SSF to Everyone:
Welcome Skaila!

09:04:35 From Dulce D Santisteban (VA) to Everyone:
Welcome :)

09:05:07 From Jodi Weiner SSF, Learning & Development to Everyone:
Welcome Arturo

09:05:33 From Jodi Weiner SSF, Learning & Development to Everyone:
Welcome Tiffany

09:05:34 From Dulce D Santisteban (VA) to Everyone:
Welcome everyone! :)

09:05:36 From Michell Charlton, SSF to Everyone:
CoC PITC Roster

09:05:42 From arturo.baiocchi to Everyone:
Welcome Tiffany

09:05:43 From RichardBarton to Everyone:
Welcome everyone!

09:05:49 From Kristy Smith to Everyone:
Welcome Everyone!

09:08:52 From Michell Charlton, SSF to Everyone:
Approval of 4/17/24 & 7/17/25 meeting minutes:

09:09:01 From Stefan Heisler to Everyone:
Yes

09:09:02 From Bridget Alexander (she/her) to Everyone:
Yes

09:09:03 From RichardBarton to Everyone:
Yes - approve

09:09:06 From Noni Plasichuk to Everyone:
Yes

09:09:06 From Kristy Smith to Everyone:
Approve

09:09:07 From Cynthia Hunt to Everyone:
yes

09:09:11 From Yvette Buckner to Everyone:
Approve

09:12:17 From Dulce D Santisteban (VA) to Everyone:
Sacramento (Sacramento) Veteran Stand Down
VOA Veteran Service Center,
10618 Schirra Ave, Mather, CA 95655
Tu 9/30/25- Th 10/2/25
T-W 0900-1400,
Th 0900-1200
No overnights

09:15:12 From Michell Charlton, SSF to Everyone:
This presentation: 08.2025 PIT Count - Survey Updates & Overview PPT.pdf

09:19:21 From RichardBarton to Everyone:
Just need to voice protest to dropping gender and orientation data collection. Just because HUD says they don't need them, why can't we ask in an additional survey question? You did say there are additional questions we are asking?

09:20:42 From Michell Charlton, SSF to Everyone:
2026 PIT Count Tentative Dates: Monday, 1/26 &
Tuesday, 1/27

09:22:57 From Dulce D Santisteban (VA) to Everyone:
Thank you Aziz! ;)

09:23:52 From Michell Charlton, SSF to Everyone:
Tamara's email: tguinn@sacstepsforward.org

09:25:31 From Michell Charlton, SSF to Everyone:
CoC PITC Roster

09:25:33 From Skaila C to Everyone:
sky-luh (:

09:25:58 From Michell Charlton, SSF to Everyone:
CoC PITC Membership Target Recruitment Update
Recently appointed new members from:

LGBT Community Center

Advocate (YAB)

Mental Health, HOPE Cooperative

Sacramento State, Education with a statistical focus

Not interested at this time / No Response from:

Sacramento City, Police Dept

SHRA

Sacramento Sheriffs HOT Dept.

Behavioral Health/Sacramento County

09:28:53 From Skaila C to Everyone:
Jasmyn Hunter
councilblackyouth@gmail.com

09:36:24 From Skaila C to Everyone:
I second Richard

09:39:56 From Dulce D Santisteban (VA) to Everyone:
Does any one know if there is a list of Encampments in the Sacramenot area/county and also, is there a way to be notified of encampment sweeps or is that something that does not get annouced?

09:41:16 From Skaila C to Everyone:
Replying to "Does any one know if there is a list of Encampment...":
I believe there are various local activist groups on social medias that notify the public of encampment sweeps, similar to the ICE Activity notifications from groups online

09:41:31 From Kristy Smith to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

The sweeps don't really get announced. There are always incidents that take place before the sweeps

09:42:06 From Skaila C to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

I don't believe there are always incidents before sweeps. Sweeps happen at random sometimes.

09:42:33 From Kristy Smith to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

The Sacramento Homeless Union's President, Crystal Sanchez does have a list of encampments

09:42:46 From Dulce D Santisteban (VA) to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

@Skaila C do you happen to know the names of the on line groups? I would like to look them up. Thank you!

09:43:16 From Skaila C to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

If you don't mind sending your email in the chat so I can compile a list to send!

@Dulce D Santisteban (VA)

09:43:26 From Skaila C to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

I don't have them off the top of my mind

09:43:53 From Dulce D Santisteban (VA) to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

@Kristy Smith do you have a contact for her so that i can reach out? Thank you :)

09:44:13 From Kristy Smith to Everyone:

Replying to "Does any one know if there is a list of Encampment...":

'@Skaila C, by incidents I mean that the Fire Chief comes out, DCR, the outreach teams, then the sweeps days later

09:44:34 From Michell Charlton, SSF to Everyone:

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| Nov 20 | Dec 18

09:44:43 From Dulce D Santisteban (VA) to Everyone:

@Skaila C here is my email:

dulce.delgadillosantisteban@va.gov