



SACRAMENTO
STEPS FORWARD

PIT Count (PITC) Committee Meeting Minutes

Thursday, April 17, 2025 | 9:00 AM – 10:30 AM

[Meeting Recording](#). The chat is below the minutes.

Attendance:

Member	Area of Representation/Organization	Present
Bridget Alexander	Shelter/Housing Youth Waking the Village	Yes
Cynthia Hunt, Co-Chair	Shelter/Housing Cottage Housing	Yes
Kristy Smith, Co-Chair	Partners with Lived Expertise	Yes
Michelle Schumann	Behavioral Health, County Behavioral Health Services	Yes
Noni Plasichuk	Managed Care Plans	Yes
Stefan Heisler	Reinvestment Analyst, City of Rancho Cordova	Yes
Yvette Buckner	Partners with Lived Expertise	Yes
Zachary Basler, Co-Chair	LGBTQ Advocate, Realtor	Yes

SSF Staff	SSF Title
Geoff Fralick	Program Analyst – Youth
Jesse Archer	CoC Program Manager
Jodi Weiner	Learning & Development Specialist
Kathreen Daria	Capacity Building & Training Manager
Liana Bouthaso	Administrative Analyst
Marjorie Delgadillo	Family Collaborative Director
Michelle Charlton	Interim Senior Program Analyst, CoC Governance
Niomi Del Rio	Administrative Analyst

Guests

Haimanot Ashenafi, Jeffery T, and Richard Barton.

I. Welcome & Introductions	Zachary Basler, PITC Co-Chair	9:00 AM (10 minutes)	Informational
Zachary welcomed everyone and started the meeting around 9:04 AM.			
II. Announcements (Upcoming Events & Recent Actions)	Zachary Basler, PITC Co-Chair, PITC Co-Chairs, PITC Members, SSF Staff, & Guests	9:10 AM (10 minutes)	Informational
<p>Announcements:</p> <ul style="list-style-type: none"> • Zachary informed the group that large portions of SSF's website are currently unavailable and are being updated. If there is a need for any documents or information typically on SSF's website, please reach out to a member of the CoC Governance Team for support. Please email cocboard@sacstepsforward.org • An update was provided regarding COVID-19 Vaccination Clinic Locations • Please see the recording for details. <p>Action Item:</p> <ul style="list-style-type: none"> • SSF staff will resend the PITC meeting calendar invite to the PITC members. 			
III. Approval of 2/20/25 Meeting Minutes <i>Reminder: the CoC PITC did not meet in March 2025</i> Supporting Material: <ul style="list-style-type: none"> • 2/20/25 Meeting Minutes 	Kristy Smith, PITC Co-Chair	9:20 AM (5 minutes)	Action
<p>Motioned for Approval of 2/20/25 meeting minutes: 1st- Zachary Basler, 2nd- Bridget Alexander</p> <p>Motion Approved.</p>			

IV. PITC Membership: Revisit Target Recruitment Supporting Material: <ul style="list-style-type: none"> • CoC PITC Roster 	Cynthia Hunt, PITC Co-Chair	9:25 AM (10 minutes)	Discussion
<p>Michelle announced the committee's intention to recruit new PITC members through targeted recruitment efforts. SSF staff and the PITC chairs have discussed and looking into recruiting new PITC members within the following areas of representation:</p> <ul style="list-style-type: none"> • LGBT Community Center • Advocates (YAB) • Behavioral Health / Sacramento County • Sacramento City, Police Dept • Sacramento Sheriffs HOT Dept. • Mental Health, HOPE Cooperative • SHRA • Sacramento Homeless Union • Sacramento State/Education, Statistical focus 			
V. 2026 PIT Count Planning Updates: A. 2026 PIT Count Dates & Webpage B. Methodology & PIT Consultant C. 2024 Unsheltered Data Mapping D. 2024 PIT Local Survey Review E. 2026 PIT Count Volunteer Plan <i>2026 PIT Count Tentative Dates: Mon., 1/26 & Tue., 1/27</i>	Jesse Archer, SSF CoC Program Manager Kathreen "Nica" Daria, SSF Capacity Building & Training Manager Aziz Bilotta-Connors, SSF Data & Analytics Manager	9:35 AM (35 minutes)	Informational & Discussion

- 2026 PIT Count Dates & Webpage: Jesse shared that the tentative dates for the 2026 PIT Count have been selected for Monday 1/26 & Tuesday 1/27.
- Methodology & PIT Consultant: Nica shared details that we are not required to or plan on sending out an RFP. We are in discussion with SimTech to confirm the contract and efforts for the 2026 PIT Count. Stay tuned for specific details.
- 2024 Unsheltered Data Mapping: Aziz shared that the SSF Data Analytics team is currently developing some street outreach mapping tools which will help inform the “known location mapping” process later in the year. This effort will assist with validating the methodology development work being completed by the consultant for this PIT.
- 2024 PIT Local Survey Review: this will be sent out to the PITC for their feedback. At the June PITC meeting we will discuss this survey and welcome feedback.
- 2026 PIT Count Volunteer Plan: Nica shared a [presentation](#) about the tentative 2026 PIT Count dates, background on volunteers from previous PIT Counts, 2026 PIT Volunteer Plan, & the various volunteer opportunities/roles were shared. A new SSF staff member will be joining to lead and plan for the 2026 PIT Count.
- Specific suggestions were made for the 2026 PIT:
 - Ensure PLE members have adequate support during the actual event of the PIT.
 - Concerns were raised about enforcement activities and their impact on the PIT.
 - Increased coordination & collaboration between law enforcement & the CoC around the PIT
 - Should this PIT be a more traditional street outreach count, or should our CoC rely on more magnet events in 2026? This might encourage more community trust and collaboration with service providers (Loaves & Fishes was provided as an example.)
 - How are the concerns around data privacy at the federal level going to be addressed? (for undocumented individuals or other groups fearful of targeting)
 - Perhaps a “quiet pre-count” with collaborative partners before the actual PIT
 - Marjorie D. recommendation to focus on capturing youth who are 0-5 years, possibly a creative idea to host a “diaper drive” to capture and assist this demographic
- Questions were asked from the group. Please see the recording for details.

VI. Data Dashboard Supporting Material: <ul style="list-style-type: none"> • Homelessness in Sacramento – Data Dashboard 	Aziz Bilotta-Connors	10:10 AM (15 minutes)	Discussion
Aziz shared the features of the dashboard, discussed specific data during a time frame, instructions, and definitions. If you have questions, please email Aziz .			
VII. Conclusion: Questions & Comments	Open to All	10:25 AM (5 minutes)	Informational
No questions or comments were made.			
VIII. Meeting Adjourned <p>The next PIT Count Committee Meeting: June 2025. A poll will be sent to the CoC PITC members to find a new day/time in June given the Juneteenth Holiday.</p> <p>Reminder: starting June 2025, the PITC meetings will shift to a monthly meeting cadence (Third Thursday of the Month, 9am to 10:30am).</p> <p>2025 CoC PITC Meetings: Feb 20 Apr 17 Jun 19 Jul 17 Aug 21 Sept 18 Oct 16 Nov 20 Dec 18</p>			

PITC Meeting Chat

09:04:31 From Michelle Charlton, SSF to Everyone: Welcome! Here is today's agenda: 4.2025 PITC Agenda.pdf

09:05:37 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone: COVID-19 Vaccination Clinic Locations

09:07:17 From Michelle Charlton, SSF to Everyone: **Approval of 2/20/25 meeting minutes**

09:07:22 From Bridget Alexander (she/her) to Everyone: Yes

09:07:27 From Michelle Schuhmann to Everyone: yes

09:07:29 From Zachary Basler to Everyone: approve

09:07:35 From Stefan Heisler to Everyone: Yes

09:07:35 From Kristy Smith to Everyone: Yes

09:09:41 From Geoffrey Fralick to Everyone: Several YAB members have expressed interest in joining this committee to help inform the 2026 count.

09:10:27 From Michelle Charlton, SSF to Everyone: SSF staff is looking into recruiting new PITC members within the following areas of representation: 1. LGBT Center 2. Advocates 3. Behavioral Health / Sac County 4. Sac City 5. Sac Sheriffs HOT Dept. 6. Mental Health, HOPE Cooperative 7. SHRA

09:10:31 From Michelle Schuhmann to Everyone: would it be helpful to have someone from the City/County street outreach teams?

09:10:52 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone: Replying to "would it be helpful to have someone from the City/...": Morning Michelle - Yes, absolutely need street outreach team representation

09:11:49 From Kristy Smith to Everyone: Sacramento Homeless Union would be good as well

09:12:43 From Jodi Weiner to Everyone: Jeff that is wonderful to hear!

09:12:45 From Cynthia Hunt to Everyone: sorry I am late

09:13:02 From Jesse SSF, CoC Program Manager to Everyone: Replying to "sorry I am late": Welcome Cynthia!

09:13:35 From Cynthia Hunt to Everyone: Replying to "sorry I am late": Thank you

09:14:18 From Kristy Smith to Everyone: I agree

09:15:16 From Jesse SSF, CoC Program Manager to Everyone: I was gonna say we have someone from the LGBT Center here :)

09:16:59 From Michelle Charlton, SSF to Everyone: Replying to "sorry I am late": No problem Cynthia 😊 Welcome!

09:17:09 From Michelle Charlton, SSF to Everyone: **2026 PIT Count Tentative Dates: Mon., 1/26 & Tue., 1/27**

09:23:46 From Michelle Charlton, SSF to Everyone: This presentation:

09:23:46 From Michelle Charlton, SSF to Everyone: 04172025 PITC Volunteer Plan Intro.pdf

09:29:07 From Jodi Weiner to Everyone: Will we be providing walking maps?

09:43:04 From Yvette Buckner to Everyone: maybe even Walkie Talkies

09:43:31 From Jodi Weiner to Everyone: Replying to "maybe even Walkie Talkies": I'm thinking a Slack channel may help?

09:45:13 From Yvette Buckner to Everyone: THX Kristy you hit it on the nail

09:47:30 From Yvette Buckner to Everyone: Exactly Zach !!!

09:50:09 From Yvette Buckner to Everyone: Zach if i can be of help in any form please reach out as a PWEL iwho was homeless for 8 years n now housed for 3
bucknerdyvette@gmail.com

09:51:16 From Geoffrey Fralick to Everyone: Placer County has also done magnet for their PIT efforts. A much smaller CoC, so I'm wondering how it could be scaled. Might be worth looking into.

09:51:39 From Kristy Smith to Everyone: Maybe a quiet pre-count with collaborative partners before the actual Pit might help

09:51:44 From Michelle Charlton, SSF to Everyone: You are good on time

09:51:51 From Jesse SSF, CoC Program Manager to Everyone: We are having great conversation so I am good as well

09:59:31 From Michelle Charlton, SSF to Everyone: Data Dashboard:
<https://sacramentostepsforward.org/homelessness-sacramento/>

09:59:44 From Michelle Charlton, SSF to Everyone: This is our next agenda item to discuss

10:02:19 From Stefan Heisler to Everyone: I apologize I have to drop off early. Thank you everyone for a good conversation. I support the points brought up by everyone.

10:03:14 From Jodi Weiner to Everyone: It would help to find a team(maybe PWLE) to verify these predetermined locations prior to the count to validate these are viable locations.

10:04:47 From Yvette Buckner to Everyone: Agreed Jodi

10:05:24 From Jodi Weiner to Everyone: How far in advance will the premapping begin?

10:05:35 From Bridget Alexander (she/her) to Everyone: Agree- but let's assign our folks with lived experience to the areas we know have a presence. They are such a gift to this work and we are wasting their expertise in those areas with no presence.

10:06:19 From Geoffrey Fralick to Everyone: Maybe its a question in the volunteer application, "Do you prefer high-density or low-density tracks? Or both? It may help with the expectations community members have around their participation.

10:10:39 From Yvette Buckner to Everyone: shouldn't be because that's where your going to find my people ... The deeper the better

10:13:36 From Kristy Smith to Everyone: That is a good recommendation

10:13:38 From Jodi Weiner to Everyone: I love this idea Marjorie - I have some ideas as well!

10:13:52 From Yvette Buckner to Everyone: I wanted to lead a team in my old area last time. I would like to definitely lead this year. Especially because my area wasn't counted last time. I checked.

10:15:12 From Jodi Weiner to Everyone: Replying to "I wanted to lead a team in my old area last time. ...": Yvette - part of the methodology last year was the site locations were random and assigning areas was not so easy to make happen. Maybe this time we can ask how to facilitate it.

10:17:18 From Bridget Alexander (she/her) to Everyone: Just want to shout out SSF for giving this convo this much time. This convo in the past has been quickly shut down with a reassurance the police agree not to sweep (which never actually proves to unfold).

10:20:48 From Marjorie Delgadillo, SSF to Everyone: What if we pulled in the BCLC sites (leveraging our partnership) at the 7 designated neighborhoods to host a family friendly night event with incentives/giveaways (like diapers, formula or grocery gift cards)? That way we would have a safe place for families to show up.

10:21:13 From Kristy Smith to Everyone: Replying to "What if we pulled in the BCLC sites (leveraging ou...": Great idea

10:22:43 From Kristy Smith to Everyone: Maybe we can use that same method for those who have pets. Bring in a vet service to supply services and get a count that way

10:22:59 From Marjorie Delgadillo, SSF to Everyone: Nica you are a terrific and well organized leader- thank you for all your coordinating work!

10:24:14 From Michelle Charlton, SSF to Everyone: Data dashboard:
<https://sacramentostepsforward.org/homelessness-sacramento/>

10:28:11 From Jesse SSF, CoC Program Manager to Everyone: For questions about the dashboard: abilotta-connors@sacstepsforward.org

10:29:23 From Kathreen "Nica" Daria (She) SSF, Capacity Building & Training Manager to Everyone: Sac PIT Email for Questions: sacpitcount@sacstepsforward.org

10:29:32 From Michelle Charlton, SSF to Everyone: **The next PIT Count Committee Meeting: June 2025.**

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