



## *Sacramento Continuum of Care Advisory Board*

*Wednesday, January 9, 2019*

*925 Del Paso Boulevard, Suite 200, Sacramento, CA 95815 – Sequoia Room*

**MEMBERS PRESENT:** Stefan Heisler, Mike Jaske, Erin Johanson, Emily Halcon, Cindy Cavanaugh, Michele Watts, Anne Moore, Sarah Bontraeger, Emily Bender, Alexis Bernard, Sarah O’Daniel, John Kraintz, John Foley, Amani Sawires Rapaski, Capt. Dan Monk, Todd Henry

**GUEST(S):** Rachel Trujillo, Christie Gonzales, Ange Doney, John Del Castillo, Erica Plumb, Bill Templin, Randy Smith, Nic Mori, Roland Brady, Angela Upshaw, Kate Hutchinson, Monica Rocha-Wyatt, Cheyenne Caraway, Susan Veazey, Sheri Green, Cynthia Pimentel, Jeffery Tardaguila, Angela Marin, Bridget Alexander, Angel Uhercik, Ane Watts, Brian Tacott, Mike Jaske,

**MEMBERS NOT IN ATTENDANCE:** Jonathan Porteus, Alyson Collier, Dion Dwyer, Lashanda McCauley, Cathy Creswell, Katie Freeny, Noel Kammermann, Dr. Oliva Kasirye

**SSF STAFF:** Michele Watts, Nick Lee, Anne Moore, Mayra Renteria, Tristina Stewart

*Call to Order: Emily Bender, Secretary, 8:19 AM*

### **I Welcome and Introductions: Emily Bender, Secretary**

### **II Review and Approval of Minutes: Emily Bender**

- Mike Jaske- Correction under Announcements. Should read: “RT has announced new bus proposal. We will be down to 46 bus routes. This would eliminate many routes and stops, including Loaves and Fishes.”
- **Motion to approve December Minutes with word correction: 1st – Emily Halcon; 2<sup>nd</sup> – Alexis Bernard, MSC.**
- **Request:** A request to include the “Follow-Up Item” printout and to have the availability to discuss at Advisory Board.

### **III Chair’s Report:**

- Jonathan not present. No chair report given

### **IV SSF Interim CEO Report: Anne Moore**

- SSF Board has hired a Chief Exec Officer; Lisa Bates, begins Feb 6<sup>th</sup>.
- SSF is committed to provide “Action Minutes.” We will continue to post recordings of meetings on our website.
- SSF has a commitment that Follow-Up Log will be included in minutes moving forward.
- Question raised about AB Chair is a member of SSF Board.
  - Anne will communicate with SSF Board that the CoC Advisory Board understood that there is a seat on the SSF Board designated for a member of the Advisory Board.
  - Motion: Advisory Board requests that chair of Advisory Board sit on SSF Board. (Erin J, 1<sup>st</sup>, John 2<sup>nd</sup>)** It was also recommended that a member of the SSF Board attend the Advisory Board.

## V Item A: 2019 PIT Committee

- Membership Slate and Appointment (Action Item)
  - PIT Committee Slate
    - David Heitstuman – Sacramento LGBT Center
    - Jesse Archer – Sacramento LGBT Center
    - Bridget Alexander – Waking the Village
    - Benjamin Uhlenhop – Next Move
    - Jeff Tardaguila – Community Member
    - Stefan Heisler
    - Noel Kammerman – Loaves & Fishes
    - Daniel Monk – Sacramento Sheriff's Department
    - Todd Henry – Sacramento City Police Department

- **Motion to approve slate as presented: Alexis Bernard, 1<sup>st</sup>; John Foley, 2<sup>nd</sup>. MSC.**

## VI Item B: Governance Committee

- Developing slates for 2019 Advisory Board membership and Executive Committee membership:
- Jan 16 is deadline for nominating Advisory Board Members.
- January 31 is deadline for nominating Executive Committee Members.
- Governance Committee along with volunteer participant member Alexis Bernard will serve as the 2019 Nominating Committee.
- Nominating Committee will develop Advisory Board slate for approval at the February Board meeting.
- Nominating Committee will present Executive Committee slate for discussion at the February Board meeting and approval at the March Board meeting.

## VII Item C: HEAP & CESH Update

- RFQ for Systems Work: SSF has worked with City and County of Sacramento to come to agreement on Scope of Work. SSF is developing a selection process which will include CoC and Coordinated Entry representation. Waiting on award to be announced before RFQ is put out.
- SSF and the Sacramento CoC did receive \$12.7M award letter for HEAP funding.
- **SSF to report back to the Advisory Board on its role with HEAP and CESH. A calendar of decision points will be developed.**

## VIII Item D: Performance Review Committee

- HUD NOFA & Year-Round Performance Review Consultant Selection
  - RFP was announced. HomeBase was approved for a three-year contract and will begin this month
- Plan for Data
  - SSF has a commitment to bring data to the Performance Review Committee and Advisory Board on a more frequent basis.

## IX Item E: 100-Day Challenge Update

- Update provided by Kate Hutchinson, LSS; Bridget Alexander, Waking the Village; Tristina Stewart, SSF

## X Item F: HMIS & Data Committee: Upcoming Vacancy Chair Announcement

- HMIS & Data Committee will have a Chair vacancy as of March 2019. Members interested in filling this role should talk to Michele Watts.

## XI Announcements:

- No announcements

## XII Adjourn

- Meeting adjourned 9:45 AM, Sarah Bontrager, Vice Chair