



Sacramento Continuum of Care Advisory Board

Wednesday, October 10, 2018

925 Del Paso Boulevard, Suite 200, Sacramento, CA 95815 – Shasta Room

MEMBERS PRESENT: Sarah Bontrager, Emily Bender, Alexis Bernard, Cindy Cavanaugh, Mike Jaske, Noel Kammermann, Olivia Kasirye, Captain Dan Monk, Emily Halcon, Erin Johansen, Cathy Creswell

GUEST(S): Bruce Kuban, Angel Doney, Cheyenne Caraway, Janelle Smalls, Arden Tucker, Jen Bennett, Suzi Dotson, Erica Plumb, Cynthia Pimentel, Tanya Tran, David Husid, Laurence Lee, Londell Earls

MEMBERS NOT IN ATTENDANCE: Jonathan Porteus, Alyson Collier, Dion Dwyer, John Foley, Katie Freeny, Stefan Heisler, Todd Henry, Sarah O’Daniel, Amani Sawires Rapaski, John Kraitz

SSF STAFF: Michele Watts, Nick Lee, Desli Beckman, Ben Avey, Kate Casarino, Anne Moore , Tristina Stewart,

Call to Order: Sarah Bontrager, 8:17 AM, Quorum met 8:45 AM

I Welcome and Introductions: Sarah Bontrager, Vice Chair

II Review and Approval of Minutes: Sarah Bontrager

- At the start of the meeting, a Quorum was not established; therefore the September meeting minutes were not approved.

III Chair’s Report:

- Chair not present to give an update

IV SSF Interim CEO Report: Anne Moore

- A. Moore: Gives a brief introduction to items being discussed on this day.

V Item A: HUD CoC NOFA Competitions: Michele Watts

- FY2018 Competition:
 - CoC Application Memo: Sent to Advisory Board in an email. The application was sectioned into four parts for easy reading.
 - Report Back on Member Input Sessions on CoC & Planning Applications
 - Half of the meetings were cancelled due to other work that was occurring and staff capacity to attend the meetings and member attendance was really low (the most members at one meeting were 4).
 - A better strategy will be made for next FY2019.
 - Tier 2 Historical Performance Memo:
 - Tiering began in 2012.
 - 2014 was the last cycle in which all tier 2 was funded.
 - 2015 marked a much larger Tier 2 at 15%. 56% of Tier 2 was funded.
 - 2016 Tier 2 was at under 10%. 64% of projects were funded.
 - 2017: Tier 2 was at 5% and 55% of projects were funded.
 - More information can be gathered to have a more in-depth look.
 - 2018 there are 4.5 projects in Tier 2
- FY2019 HUD CoC Kick off
 - Review of draft FY2019 Business Cycle (handout)
 - Need to prioritize the renewal of the Governance Committee
 - Annual recruitment process begin in December 2018. Slate approval will occur in February 2019 for terms that start in March.

- There is not a defined process for the executive committee, but the Governance Committee can work to create that.
 - There is also the ability to do year-round recruitment and appointment if someone leaves the Advisory Board for whatever reason.
- Annual approval of HMIS plan (privacy and quality). This will come at the November meeting for approval.
- Two data related activities that are the responsibility of the CoC:
 - Annual gaps analysis: Need a stakeholder engagement plan and schedule for development. We should target December 2018 to have the plan and schedule in place for when we will arrive at a gaps analysis that everyone can agree on.
 - Point-in-Time count: The shelter count occurs annually, and the unsheltered occurs every other year.
- NOFA Competition: Process and timeline is based on when we think the NOFA will be released.
 - We never know when the NOFA will drop, so the proposed schedule is subject to change
 - It is unrealistic to think that the Scoring Tools will be ready to be presented to the Advisory Board when we will not have a consulting agency until January.
- NOFA – CoC Application & Planning Grant:
 - A year-round process is needed to work on these applications and may need a working group to carry it out.
 - We would kick-off of what is and what is allowable expenses for planning funds will be presented.
 - There is a data plan, but it is not complete. This was presented at one of the input session and is posted on the website, but it may be difficult to locate. It will be shared through email again.
- Recommendation to delegate responsibility for approval of RFP scope of work to the Performance Review Committee - memo
 - No longer have a quorum to approve this item.
 - M. Watts: The narrative portion of the memo describes the history of consultant, the second half of the memo describes qualifications of consultants. Input on these qualifications was taken from the Executive Directors of programs during a meeting held in July, as well as from the Performance Review Committee at their meeting in September. SSF will be taking input from the Advisory Board today, and written comment through the contracts@sacstepsforward.org email through October 17th so that the PRC can have final approval of the scope of work at their next meeting on October 23rd.
 - Since a quorum was not met, the approval of this item will be delegated to the Executive Committee.

VI Item B: 100 Day Challenge to End Youth Homelessness

- S. Dotson (Wind Youth Services): The CoC is working on a 100 Day Challenge on Youth Homelessness with the consultation and guidance from Rapid Results Institute (RRI). The goal is to use short-term objectives and data to catalyze long term results. There will be a Systems Leader meeting this afternoon to come up with these short-term objectives for the next 100 days. Sacramento is the third cohort community out of five (Las Vegas, Cooke County, Miami/Dade, and Prince George). We will be working with the other communities to see what we can do in 100 days to make a lasting change in our system to end youth homelessness. The actually 100 days does not begin until mid-November. One of the things that the youth providers are excited about, is that most communities that have received the YHDP grant have done the 100-day challenge first.
- M. Watts: Sacramento was invited to be a 100-day community, and it was a very quick timeline. I am hopeful that this is a step one in getting the YHDP grant.

VII Item C: No Place Like Home Strategic Plan

- Katherine Gale (Focus Strategies consultant for the County) presents a PowerPoint Presentation:
 - A plan is required to apply for State No Place Like Home (NPLH) funding
 - NPLH funding = new permanent supportive housing developments for persons with serious mental illness who are also experiencing homelessness
 - Data collection and stakeholder input was taken from July – September 2018, key strategies and plan drafting will take place October – November, with the plan adoption and sending to the State in December.

- Elements of the Plan (4 requirements)
 - Describe magnitude and characteristics of homelessness, chronic homelessness and the NPLH target population (serious mental illness)
 - Inventory existing efforts underway and partners in ending homelessness
 - Describe current resources and identify critical gaps
 - Lay out County and stakeholder plans to address unmet needs in key focus areas
- Data collected
 - Special HMIS data request from SSF on populations, subpopulations, disabilities, etc. including annual program data and current coordinated entry; 2018 Housing Inventory Count (HIC); 2017 Point in Time (PIT) count; FY17-18 program utilization information from County programs, including mental health, alcohol and drug, probation, and others; 2017 CAPER
- Things learned from stakeholder input:
 - Outreach and Navigation cover much of the region and have links with law enforcement and health care
 - New initiatives and existing homeless programs are leading the way, connecting people to housing and services, utilizing many best practices
 - Mainstream services are serving people experiencing homelessness and looking to coordinate to improve access
 - Multiple entry points of access services, which can be challenging for clients and system partners
 - Accessing the right data at the right time can be challenging, making it hard to drive leadership conversations and decisions
 - More clarity on the roles and responsibilities of community partners, along with ongoing coordination could improve system functioning and impact.
- Emerging strategies and potential recommendations: Many recommendations and strategies will leverage state funding resources, building on existing resources and partnerships.
 - Discharge Planning and Prevention: Including system level diversion, standardized practices, increase target upstream prevention, decrease impact in downtown of jail discharge, system level hospital discharge and coordination
 - Street Crisis and Quality of Life: Including the creation of a shared table and coordinating training and work for outreach and navigation efforts, expanding street hygiene, substance abuse response, and regular report out crisis response
 - Shelter and Interim Housing: Including creating emergency/triage shelters, building on scattered site shelter model, increasing capacity in existing shelters, developing coordinated entry for shelters, creating shelter standards
 - Expand Targeted Permanent Housing Resources: Including expanding progressive engagement approach to flexible housing, increasing coordination and support improvements in landlord outreach for rehousing efforts, developing permanent supportive housing, develop streamlined housing funding process, involving consumers in creative housing solutions
 - Services Expansion and Coordination: including the expansion of mental health services, create expanded and timely drug treatment options, support criminal justice diversion program, expungement clinic, expand targeted or effective employment strategies, increase coordination and alignment among frequent user/high needs clients
 - Leadership and Accountability: Including improving and expanding on Coordinated Entry, improving the use of data, defining system goals and develop a system map, ensure system is responsive to the needs of the people, defining and strengthening coordination and leadership roles
- Next Steps: October – draft plan, November – hold community meeting to receive feedback and input, November 7-16 = Post draft Plan online for written feedback, December 11 – Present Plan to Board of Supervisors for approval, December onward: Implement strategies, strengthen partnerships, and work with community to broadly build and adopt strategies.
- Q&A:
 - O. Kasirye: Two areas that I didn't hear of are 1) Coordinating medical care with community clinics and 2) public health. We need to have coordination and services with public health so that when we need to mobilize with any outbreaks.

- M. Jaske: Have you conducted formal gaps analysis?
 - Data collected from what was available, but there was not a full service gaps analysis.
 - Gaps analysis is the task and obligation of the CoC.
- M. Jaske: Is the frame of reference current need, or prospective need?
 - In the framing of the challenges and the data section will contextualize the data in rising costs of housing and data we can collect like census data. This is not intended to be a gaps analysis or a forecast.
- C. Creswell: It would be helpful to list non-explicitly homeless but that can contribute. We needed to incorporate all of the available resources.
- E. Johansen: Revisit with the mental health providers to see where the money is actually being spent (in regards to prevention eviction dollars).
- E. Johansen: Jail discharge – the problems that surround this is when people are discharged from jails. Has there has been any effort to engage anyone who can affect that so that everyone can be on the same page?
 - K. Gale: We went to the criminal justice cabinet, and also had some meetings with folks from the sheriff's department. Next step is to see who can actually lead that.
- C. Jennings: Outreach – have you thought about reaching out to non-profits and community-based organizations that have more geographical perspective than actually working directly in the homeless field? These organizations, who are not trained or poised to affect it, but can definitely be a part of it.

VIII Announcements:

- HEAP & CESH: October 16th is the next big day for approvals of the HEAP proposal.
- Follow-Up report will be resumed in November.

IX Adjourn

- Meeting adjourned 9:40 AM